



**tracey
cardillo**

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Education **California Polytechnic State University — San Luis Obispo**
Bachelor of Science in Graphic Communication with Web and Digital Media Concentration
December 2021 (Expected)

Cuesta Community College — San Luis Obispo, California
General Education for Transfer
August 2014–May 2018

Industry Experience **Boeing — San Luis Obispo, California** **April 2016–Present**

- Software Application Tester and Assistant Graphic Designer
- Programming internal websites to manage and convey UX and UI mockups, templates and design standards for code conversion and modernization
 - Designing iconography for various projects
 - Management and design of high level test cases and manual scripts
 - Ensuring applications function per customer requirements in an agile environment
 - Analyzing and reporting over 500 bugs, with a 4% return rate of “as designed” or other non-standard resolutions
 - Three-time recipient of the tester of the month award

Cal Poly Graphic Communication Department **September 2019–Present**

- Offset Printing Teaching Assistant
- Operated Heidelberg Speedmaster CD74, sheetfed offset printing press
 - Ensured press operation through repair and maintenance of components
 - Responsible for a working knowledge of the printing technology
 - Communicated about operation of equipment with students and faculty

Freelance Artistic Work **January 2018–Present**

- Created graphic pieces based upon client, from ideas in a sketchbook to final product
- Captured high quality portraits or event photographs with digital and analog cameras
- Communicated with clients effectively, providing content in a timely manner and ensuring that expectations are exceeded

Skills and Proficiencies	Adobe	Software & Programming	Other
	• Photoshop	• HTML and CSS	• Digital and Analog
	• Illustrator	• Python	Cameras and Equipment
	• InDesign	• Microsoft Word	• Computer Hardware
	• Lightroom	• Microsoft Excel	• JIRA
	• Bridge	• Macintosh OS	• Technical Writing
	• Dreamweaver	• Windows OS	

Work Experience **Panera Bread Company — San Luis Obispo, California** **July 2014–March 2016**

- Associate Trainer
- Facilitated training of incoming employees
 - Led employees in maintaining high service standards
 - Collaborated in fast paced food preparation environment
 - Two-time recipient of the employee of the month award